

POSITION DESCRIPTION – SENIOR QUANTITY SURVEYOR (INFRASTRUCTURE)

About Us

Established in 1966, Donald Cant Watts Corke (DCWC) has evolved from a modest consultancy in Melbourne into one of the nation's largest privately owned Quantity Surveying and Project Management firms. With over 160 dedicated staff members across Australia and in Fiji, we pride ourselves on our commitment to excellence. Now, we're excited to invite an experienced Senior Quantity Surveyor to join our growing national Infrastructure team.

Why DCWC?

We specialise in major complex projects that require a combination of autonomy and teamwork. Our projects are career defining and provide accelerated professional development and challenging experiences on an ongoing basis.

DCWC, we have built our reputation for excellence through a wide range of public and private projects spanning diverse sectors. As our infrastructure portfolio expands in South Australia, we are seeking an adept Senior Quantity Surveyor to contribute to our continued growth.

About The Role

We are looking for a seasoned Senior Quantity Surveyor with substantial experience in the infrastructure sector to coordinate cost planning and pre/post-contract activities across our project pipeline.

Your role as a Senior Quantity Surveyor with us will be dynamic, diverse, and demanding. Balancing autonomy with teamwork, you'll collaborate closely with a team that's driving forward our varied pipeline of projects. The ideal candidate will have practical experience across many aspects of Quantity Surveying, as well as demonstrated experience in the following areas:

Key Responsibilities/Accountabilities

- At least 5 to 7 years post-qualification experience in the infrastructure sector/civil engineering
- Relevant undergraduate degree in Civil Engineering, Quantity Surveying and/or Construction Management
- Coordinate Pre-Contract works including:
 - Measurement of quantities
 - Preparation of cost plans and estimates cost plans through the life cycle of the project
 - Value Management
 - Cashflow preparation
 - Bills of Quantities
- Coordinate Post Contract / Contract Administration works including:
 - Measurement and assessment of variations
 - Preparation of progress claims
 - Preparation of post contract certificates including variation resolution
 - Cashflow management
 - Bank reports
 - Preparation of tax depreciation schedules
 - Project cost analysis and input into preparation of cost data bases
 - Quality Assurance requirements including documentation and assistance with internal audit requirements
- Experience with CostX (preferred)

- Experience with a CRM system (preferred)
- Excellent time management skills with a proven ability to thrive under pressure and meet multiple, conflicting deadlines in a calm professional manner
- Strong analytical skills and proactive problem solver with the ability to work both autonomously and part of a team
- Excellent written and verbal communication skills with internal and external engagement
- Strong interpersonal skills for internal and external stakeholder engagement
- Actively demonstrate behaviours consistent with DCWC's values at all times
- Willingness to perform other duties including administrative tasks within the office
- Perform other duties as reasonably expected in the role of Quantity Surveyor

Statutory Requirements - WH&S, QA & Group Standards

Maintain the quality of work by complying with:

- Employee Handbook
- The Code of Conduct
- Work Health and Safety Policy
- IT Policy
- Quality Assurance procedures

Resource Management

- Adhere as directed to the current business plan and workload requirements

Teamwork

- Assist in maintaining team cohesiveness and resolving any particular conflicts within the team.
- Give regular and reliable feedback to team and management
- Reward and praise good teamwork
- Promote a healthy climate of communication including information sharing
- Find opportunities to cooperate with members of other groups

Professional Development

- Maintain an up-to-date knowledge of the technical aspects of your role and have the ability to share and distribute this knowledge with other team members.
- Commit to continual professional development and learning on relevant technological, business and human relationship matters.

Other

- All business development and client contact work is required to be recorded in DCWC's Client Relationship Management (CRM) system (SugarCRM).
- Any other duties DCWC may reasonably require you to perform.

What We Offer

We are passionate about expanding the horizons of our team and are committed to continuous improvement. Learn and maintain up-to-date knowledge of the technical aspects of your role, the industry and more.

- Diverse project experience
- We understand that life sometimes gets in the way, our flexible work arrangement policy allows our team to maintain a healthy work-life balance
- Strong emphasis on office and team culture
- Tailored professional development/training and commitment to career progression including mentoring by industry experts

Employee Health and Wellbeing Programs

We collaborate with various third-party providers to assist our team facing work and personal challenges. This includes our Employee Assistance Program, as well as team bonding, social, and wellbeing events held throughout the year.

Industry and Membership Associations

DCWC partners with a range of industry associations catering to professional career growth, such as the [Australian Institute of Quantity Surveyors](#) (AQIS), [Property Council of Australia](#), [National Association of Women in Construction](#) (NAWIC), [Roads Australia](#), and the [Australian Airport Association](#). We are also proud members of [Supply Nation](#) which demonstrates our commitment to Aboriginal and Torres Strait Islanders procurement practices.

We support a range of educational, medical research and low socioeconomic programs, through donations, scholarships and volunteering.

Application Details

This is an exciting opportunity to join a dynamic team and use your expertise to deliver real results. As we expand our national business, we would be delighted to consider your interest in joining our team. This role is a permanent, salaried appointment based in Adelaide.

At DCWC, we are an equal opportunity employer and understand that diversity in our workforce results in diversity of thinking and innovation. Therefore, we invite First Nations individuals, members of the LGBTQIA+ community, women, individuals across all age groups, those with disabilities, and people from culturally and linguistically diverse backgrounds to join us.

For queries relating to the role, please email Andrew Loh, Director – Infrastructure at andrew.loh@dcwc.com.au. All inquiries will be treated in strict confidence. To apply, please send your CV and cover letter to Andrew Loh via email, using the subject line: 'Position Application - Senior QS Adelaide'.

Applications close **9.00am Monday 23 June 2025**, and only shortlisted candidates will be contacted.